



INTERNAL QUALITY ASSURANCE CELL(IQAC)
ST. XAVIER'S COLLEGE(AUTONOMOUS)
PALAYAMKOTTAI

Venue: Causannel Hall

Date: 12.08.2025

Time: 9.00 a.m. – 6.00 p.m.

73rd Meeting of the IQAC – 2025 -2026

Agenda

1. Briefing and Focused Group Discussion (FGD) with Jesuit Management
2. FGD with Teaching Staff
3. FGD with Students (Shift I & II)
4. FGD with Non-teaching Staff
5. FGD with Alumni, Parents, and Retired Faculty

Minutes of the Meeting

The committee members of the 3R Process (Renewal, Reimagining, and Restructuring) visited St. Xavier's College for a day-long interaction with different stakeholders.

The day began with a **briefing and focused group discussion with the Jesuit management**, where the committee explained the objectives of the 3R process. The Jesuits shared insights on the college vision, challenges in higher education, and the need for resource mobilization and leadership development.

This was followed by a **session with the teaching staff**. Faculty members highlighted the importance of research opportunities, curriculum upgradation, and professional development programmes to strengthen academic output.

Dr. A. Azhaguraj, Director of IQAC and Assistant Professor, emphasized the need for upgradation of digital infrastructure.

Dr. F. X. Robert Bellarmine, Associate Professor and Head of the Department of Commerce, insisted that 50% of the admissions should be allotted to minority students.

Dr. C. Mahimai Arul Ignatius, Assistant Professor and Dean of Service Organisations suggested that the College should take initiatives to create awareness and instill the values and culture of Jesuit Christian Higher Education Institutions. In particular, efforts should be made to sensitize parents, department-wise, on issues such as the caste system and the importance of respecting others. This will help in reducing clashes among students belonging to different communities.

Dr. J. Remy, Assistant Professor and Dean of Service Organisations, expressed that Jesuit institutions are aware of and committed to updating themselves with emerging technologies. Proactively, courses on new and emerging trends have been introduced, positioning Jesuit institutions as role models for others. Hence, there is no possibility of drifting from the mission in the context of technology-dominated learning. She further suggested that all Jesuit institutions collaborate, update themselves as a team, and collectively address technology-dominated learning while remaining true to their mission.

Later, a **meeting with the students of Shift I and II** provided valuable feedback on teaching-learning practices, examination systems, and campus facilities. Students requested enhanced placement training, digital learning support, and more extracurricular opportunities.

In the afternoon, the **non-teaching staff** met the committee. They discussed workplace challenges, welfare measures, and the importance of administrative training with better technological support.

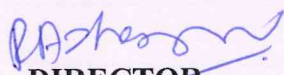
The final session brought together **alumni, parents, and retired faculty members**. Alumni stressed on stronger networking and institutional branding. Parents emphasized student safety, discipline, and career guidance. Retired faculty shared reflections on Jesuit values and offered to mentor the younger generation.

The day concluded with the committee noting that all stakeholder groups had actively engaged in constructive dialogue. The discussions highlighted academic growth, infrastructural needs, student support systems, and community collaboration as key areas for renewal and restructuring.

The day concluded with a group photograph of the committee members along with the stakeholders, marking the success of the first phase of the 3R assessment visit.

Action Taken Report

S.No.	Plan of Action	Achievement
1	To organise an Orientation Programme	"Nurturing Minds, Igniting Hearts: An Orientation towards Ignatian Pedagogy, Holistic Well-being and Outcome-Based Learning" was conducted from 11.06.2025 to 13.06.2025.
2	To motivate faculty members to complete Refresher Courses	16 faculty members successfully completed Refresher Courses during the academic year 2024-2025.


DIRECTOR

Director
Internal Quality Assurance Cell (IQAC)
St. Xavier's College (Autonomous)
Palayamkottai - 627 002.


PRINCIPAL
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(Autonomous)
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INTERNAL QUALITY ASSURANCE CELL(IQAC)

ST. XAVIER'S COLLEGE(AUTONOMOUS)

PALAYAMKOTTAI

Venue: Conference Hall

Time: 10.10 a. m

Date: 03.09.2025

74th Meeting of the IQAC – 2025 -2026

Agenda

1. Green Audit Presentation – Jesuit Madurai Province – Eco Commission - RRR visit.
2. To discuss initiatives and recommendations for strengthening environmental and sustainability practices at SXC campus.
3. Any other matter.

Members Present:

Name	Designation
Rev. Fr. Dr. Godwin Rufus, S.J	Principal & Chairman
Dr. R. Azhagu Raj	Director, IQAC
Dr. J. Sahaya Mary	Asst. Director, IQAC
Administrators:	
Rev. Fr. Dr. S. Lazar, S.J.	Secretary
Dr. A. Lourdusamy	Deputy Principal
Dr. S. Athisayanathan	Controller of Examinations
Dr. R. Geetha	Dean of Science
Dr. S. Aloysius Albert	Dean of Arts
Dr. D. Prem Anand	Dean of Research & UGC Affairs
Dr. A. Arockia Dass	Dean of Students
Dr. T. Shamila Joster	Dean of Women Students
Dr. C. Mahimai Arul Ignatius	Dean of Service Organizations
Dr. J. Remy	Dean of Service Organization
Member from the Management	
Rev. Fr. Dr. S. Ignacimuthu, S.J	Rector
Teachers	
Dr. F.X. Robert Bellarmine	Associate Professor & Head, Dept. of Commerce
Dr. S. Stanly John Xavier	Assistant Professor (SG) & Head, Dept. of Chemistry
Dr. A. Natarajan	Assistant Professor & Head, Dept. of Data Science

Dr. M. Balaselvi	Assistant Professor & Coordinator, Dept. of Tamil
Dr. T. Rita Rebakah	Dean, XIBA
Dr. R. Princee	Associate Professor & Head, Dept. of English
Dr. G. Shunmuga Sundaram	Assistant Professor & Head (i/c) Dept. of Criminology & Forensic Science
Dr. L. Joelri Michael Raj	Assistant Professor & (HoD i/c), Dept. of Botany
Dr. J. Margaret Sangeetha	Asst. Professor, Coordinator, Dept. of Comp. Science
Dr. Madona Robinston	Asst. Professor & Head, Dept. of Corp. Secretaryship
Physical Director	
Dr. V. Kumar	Physical Director
Library	
Dr. P. J. Rosario Vasantha Kumar	Librarian
Placement Cell	
Dr. S. Chidambaranathan	Placement Officer
Administrative Staff	
Mr. A. Ignatius Maria Savari	Office Superintendent
Special Invitees	
Dr. M. Johnson Gritto	Director, Unnat Bharat Abhiyan (UBA)
Dr. S. Prince Jebaraj	NSS Programme Officer Unit – 175
Dr. S.G. Rejith	Caretaker-5 (TN) BN NCC, TVL
Dr. Y. Sunil Raj	Assistant Professor, Dept. of Data Science

The meeting commenced with a prayer led by Dr. J. Sahaya Mary, Assistant Director of IQAC. Rev. Fr. Dr. M. Anthonysamy SJ, Convener – Jesuit Madurai Province Eco Commission, extended a warm welcome to all members. Dr. R. Azhaguraj, Director of IQAC, presented the green initiatives of St. Xavier's College, Palayamkottai, and their measurable impact over the past 5 years (2021–2025).

He presented the following to the members:

- Biodiversity,
- Environmental parameters,
- Climatic conditions,
- Topography,
- Solid Waste Management Practices
- Disposal of E-waste and
- Survey of trees on the SXC campus

He also presented the Environmental Policies such as:

- Green Audit Policy,
- Sanitation and Hygiene Policy,
- Water Conservation Policy,
- Rainwater Harvesting Policy and
- Water Management Policy

Suggestions and Recommendations by External Members and other IQAC Committee Members

- Dr. S. Stanly John Xavier, Assistant Professor and Head of the Department of Chemistry, suggested to include rainwater collected in the department laboratory for lab experiments. He also recommended to encourage students to use fountain pens instead of disposable pens.
- Dr. S. Aloysius Albert, Assistant Professor of English and Dean of Arts, recommended adding the Xavier Solai agricultural activities to eco-initiatives in the report. He further suggested introducing QR codes for campus trees to provide species details and implementing a "One-Day Vehicle-Free Day" on campus.
- Dr. R. Princee, Associate Professor and Head of the Department of English, informed that paperless online examinations are being conducted in the department. She also reported that the department organized a conference in collaboration with Mother Teresa University, Kodaikanal on Environmental issues discussed in novels, poems, and dramas.
- Dr. C. Mahimai Arul Ignatius, Assistant Professor of Commerce and Dean of Service Organisations, suggested to replace flex banners in the auditorium with digital display boards.
- Dr. R. Geetha, Assistant Professor of Computer Applications and Dean of Science, proposed placing indoor plants in classrooms to enhance greenery and improve air quality.
- Dr. A. Natarajan, Assistant Professor and Head of the Department of Data Science, recommended replacing plastic ID cards with metal ID cards to avoid plastic usage.
- Dr. J. Margaret Sangeetha, Assistant Professor and Coordinator of the Department of Computer Science, suggested that the rainwater to be stored in tanks to manage scarcity.

- Dr. G. Shunmuga Sundaram, Assistant Professor and Head of the Department of Criminology and Forensic Science, reported that their department offers a paper on Green Criminology to create environmental awareness among students.
- It was also proposed that campus cleaning should not be limited to NCC, NSS, and Eco Club students; instead, awareness should be created to involve all students.

Rev. Fr. Dr. M. Anthonysamy, SJ, Assistant Professor of Botany and Convener of the Jesuit Madurai Province Eco Commission, clarified that the campus does not have sufficient space for a Miyawaki Forest. He also shared that campus water has a pH of 7.8 (ideal: 7.4) with high calcium content, which is beneficial for health. Responding to a query raised by Fr. Kuzhandai, OFM, he explained that under the STAND programme, students donate and plant fruit-bearing trees rather than ornamental plants.

Fr. Kuzhandai, OFM – External Audit Member, appreciated the eco-conscious efforts of the campus. He raised the following points for improvement:

- ❖ Have students and scholars been encouraged to undertake research on Environmental issues?
- ❖ Has the college conducted public awareness programmes on ecological initiatives?
- ❖ What is the mind-set of students, staff, and management towards eco-consciousness?
- ❖ Are fruit-bearing and flowering trees being planted instead of decorative plants?
- ❖ Is World Environment Day celebrated in all departments? (He recommended departmental-level celebrations.)

The faculty members and officials responded positively to the above questions. The points were taken up for further improvement of the institution.

Mrs. Jenni, External Audit Member, enquired whether institutional conferences address current Environmental related issues. She also suggested using BLDC ceiling fans, which are energy-efficient, durable, quiet, and require minimal maintenance.

Finally, Dr. R. Azhaguraj, Director of IQAC, proposed the vote of thanks, and the meeting concluded at 11:30 a.m.

Action Taken Report

S.No.	Plan of Action	Achievement
1	To conduct Internal Academic Audit (IAA) for AQAR 2024 – 2025	The Internal Academic Audit for AQAR 2024–2025 was conducted on 16th July 2025.
2	To encourage Faculty Members to participate in the NEP Orientation and Sensitization Programme	53 faculty members successfully completed the NEP Orientation and Sensitization Programme
3	Submission of Data to the Tamil Nadu Government Higher Education E-Governance Portal.	Undergraduate student admission data for the academic year 2025–2026 was submitted through the Tamil Nadu Government Higher Education E-Governance Portal on 18 th June 2025.
4	Submission of Data to UGC – Undertaking Transformation Strategies and Actions in Higher Education (UTSAH)	Faculty data under UTSAH, Ministry of Education (MoE), Government of India, for the academic years 2024–2025 and 2025–2026, was submitted on 30th August 2025.


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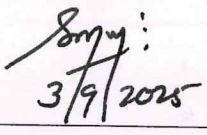
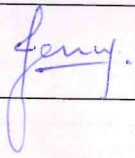


Madurai Eco Commission RRR Visit – 03.09.2025

Venue : Conference Hall, SXC, Palayamkottai

Date:03.09.2025

External Members:

Name	Designation	Signature
Rev. Fr. Dr. Antonysamy, S.J.	Convener, Jesuit Madurai Province Eco Commission	 3/9/2025
Rev. Fr. Kuzhandai, OFM	External Member	
Mrs. Jenni	External Member	



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Dr. J. Sahaya Mary	Asst. Director, IQAC	
Administrators:		
Rev. Fr. Dr. S. Lazar, S.J.	Secretary	—
Dr. A. Lourdusamy	Deputy Principal	—
Dr. S. Athisayanathan	Controller of Exams	
Dr. R. Geetha	Dean of Science	
Dr. S. Aloysius Albert	Dean of Arts	
Dr. D. Prem Anand	Dean of Research & UGC Affairs	
Dr. A. Arockia Dass	Dean of Students	
Dr. T. Shamila Joster	Dean of Women Students	
Dr. C. Mahimai Arul Ignatius	Dean of Service Organizations	
Dr. J. Remy	Dean of Service Organization	—
Member from the Management		
Rev. Fr. Dr. S. Ignacimuthu, S.J	Rector	—
Teachers		
Dr. F.X. Robert Bellarmine	Assistant Professor (Selection Grade) & Head, Dept. of Commerce	
Dr. S. Stanly John Xavier	Assistant Professor (Selection Grade) & Head, Dept. of Chemistry	
Dr. A. Natarajan	Assistant Professor & Head Dept. of Data Science	

Dr. M. Balaselvi	Assistant Professor & Coordinator Dept. of Tamil	<i>M. Balaselvi</i>
Dr. T. Rita Rebakah	Dean, XIBA	—
Dr. R. Princee	Associate Professor & Head, Dept. of English	<i>R. Princee</i>
Dr. G. Shunmuga Sundaram	Assistant Professor & Head (i/c) Dept. of Criminology & Forensic Science	<i>G. Shunmuga Sundaram</i>
Dr. L. Joelri Michael Raj	Assistant Professor & (HoD i/c) Dept. of Botany	<i>L. Joelri Michael Raj</i>
Dr. J. Margaret Sangeetha	Assistant Professor, Coordinator Dept. of Computer Science	<i>J. Margaret Sangeetha</i>
Dr. Madona Robinson	Assistant Professor & Head, Dept. of Corporate Secretaryship	<i>Madona Robinson</i>
Physical Director		
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Dr. Y. Sunil Raj	Assistant Professor, Dept. of Data Science	<i>Y. Sunil Raj</i>



INTERNAL QUALITY ASSURANCE CELL(IQAC)

ST. XAVIER'S COLLEGE(AUTONOMOUS)

PALAYAMKOTTAI

Venue: Principal's office

Time: 11 a. m

Date: 25.09.2025

75th Meeting of the IQAC – 2025 -2026

Agenda

1. Minutes of the 74rd IQAC Meeting
2. Report of NIRF 2025 SXC Ranking
3. Any other matters

Members Present:

Name	Designation
Rev. Fr. Dr. Godwin Rufus, S.J	Principal & Chairman
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Dr. J. Sahaya Mary	Asst. Director, IQAC
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Dr. J. Margaret Sangeetha	Asst. Professor, Coordinator, Dept. of Comp. Science
Dr. Madona Robinston	Asst. Professor & Head, Dept. of Corp. Secretaryship
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Dr. Y. Sunil Raj	Assistant Professor, Dept. of Data Science

The 75th Internal Quality Assurance Cell (IQAC) Meeting was held on 25th September 2025 at 11.00 a.m. in the Principal's Office. The meeting commenced with a prayer, invoking God's blessings for the proceedings. The minutes of the 74th IQAC Meeting were read out by Dr. J. Sahaya Mary, Assistant Director of IQAC.

Presentation on NIRF Results

Dr. R. Azhaguraj, Director of IQAC, presented a detailed report on the NIRF Results, wherein our college secured 48th Rank in the National Institutional Ranking Framework (NIRF). He elaborately explained the performance of the college under each NIRF parameter, comparing it:

- With other Jesuit colleges in India, and
- With nearby colleges.

The presentation highlighted the areas where the college performed well and the areas that require improvement, particularly research output and peer perception.

Discussion and Suggestions

After the presentation, the members shared their views and suggestions:

- Dr. A. Lourdusamy, Deputy Principal, pointed out that although the college has 232 faculty members, the number of research publications is comparatively low. He emphasized the need to encourage faculty members to publish more research papers and suggested that IQAC may circulate a list of reputed journals to support faculty research activities.
- Dr. S Aloysius Albert, Dean of Arts, suggested that tuition fee reimbursement should be provided to students wherever applicable. He also proposed forming a support team to facilitate faculty members in publishing more research papers.
- Dr. D. Prem Anand, Dean of Research and Development Cell, raised a query regarding financial support from management for paper publications. In response, Dr. A. Lourdusamy mentioned that there are free journals available for publication.

Rev. Fr. Secretary assured that the management would extend financial support whenever required.

- Dr. R. Geetha, Dean of Science, expressed concern that the number of students attending interviews is low, despite spending a significant amount when inviting MNCs for campus recruitment.

Rev. Fr. Secretary responded that MNCs expect well-trained and highly motivated students, and such preparation should begin at the classroom level. To meet placement-related expenses, Dr. S. Aloysius Albert suggested utilizing the ₹100 placement fee collected from each student.

In his concluding address, Rev. Fr. Dr. S. Lazar SJ congratulated the IQAC Director and his team, along with all officials, Heads, coordinators, and students, for securing the 48th NIRF Rank, stating that being within the top 50 institutions is a significant achievement.

He emphasized the need to:

- Maintain the ranking consistently,
- Conduct regular follow-ups, and
- Focus on improving weak areas such as research output and peer perception to achieve better ranks in the future.

The meeting ended with a note of appreciation and resolve to work collectively towards quality enhancement.

Action Taken Report

S.No.	Plan of Action	Achievement
1	Members suggested to encourage faculty members to publish more research papers and to promote Research.	a) A meeting was conducted on 27.11.2025 to encourage Research Guides to publish more research papers. b) Faculty members are encouraged to publish papers in Scopus-indexed journals, with 50% of the publication processing fee reimbursed by the SXC management. c) 15 faculty members participated in a One-Day Workshop organized by the Jesuit Higher Education Commission, Madurai Province, on "Combined Metrics for Quality Publications" held on 10.10.2025. d) To emphasize the importance of research and promote research culture among staff members A programme recognizing the World's Top 2% Scientists – 2025 under the Stanford-Elsevier Programme was conducted on 30.09.2025. d) SXC Research Grants for PG Students (SXC RGPS) were sanctioned and implemented from the academic year 2025–2026. e) From the academic year 2025–2026, UG students have been assigned individual projects, (VI – Semester) and the initiative has been implemented successfully.
2	Members suggested to meet the placement related expenses.	The SXC Management sanctioned funds to conduct various placement training programmes for students.
3	To organise a Two-Day Staff Enhancement and Empowerment Programme.	"Empowering the Educator: Communication, Connection and Creativity in the Classroom" was conducted from 19.11.2025 to 20.11.2025.
4	To conduct a Staff Enhancement and Empowerment Programme	"Mental Health and Well-being of Staff Members" was conducted on 29.11.2025.
5	To conduct a Capacity Building Programme for Officials of Our College and Other Colleges	A Capacity Building Programme for officials, faculty, and administrative staff, in collaboration with JP College of Arts and Science, Ayikudy, Tenkasi District was conducted on 05.12.2025.
6	To conduct programme on Ignatian Spirituality, in collaboration with the Madurai Jesuit Province Apostolic Preferences (PAP)	A programme on Ignatian Spirituality, organized in collaboration with the Madurai Jesuit Province Apostolic Preferences (PAP) and Campus Ministry, was conducted on 06.12.2025.

7	To motivate faculty members to complete NEP Orientation and Sensitization Programme	The NEP Orientation and Sensitization Programme was completed by 110 faculty members from 06.11.2025 to 27.11.2025.
8	Students' feedback on teachers for the odd semester for the academic year 2025-2026	Students' feedback on teachers for the odd semester was collected from 06 October 2025 to 10 October 2025, and the consolidated report was submitted to the SXC Management.
9	Participation in the National Institutional Ranking Framework (NIRF) for the year 2026	The institution registered for participation in the National Institutional Ranking Framework (NIRF) 2026 under the College-level category on 11.11.2025..
10	To submit the report for the All-India Survey on Higher Education (AISHE)	The report was uploaded to the portal on 15.10.2025.
11	To submit data to the Tamil Nadu Government Higher Education E-Governance Portal	Details related to student placements, recruiting companies, placement particulars, and students' pass percentage were submitted through the E-Governance Portal on 26.11.2025.
12	Submission of Data to the Study in India Portal	Details of the College and UG departments were uploaded on 09.10.2025.
13	Number of persons enrolled and completed courses in SWAYAM	A total of 1,539 learners (Students: 1,400; Faculty: 139) enrolled in courses through the SWAYAM portal. Out of these, 193 learners (Students: 136; Faculty: 57) successfully completed the courses.


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75th IQAC Meeting (2025-2026)

Venue : Fr. Principal Office, SXC, Palayamkottai

Date: 25.09.2025

Name	Designation	Signature
Rev. Fr. Dr. Godwin Rufus, S.J	Principal & Chairman	
Dr. R. Azhagu Raj	Director, IQAC	
Dr. J. Sahaya Mary	Asst. Director, IQAC	
Administrators:		
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Dr. S. Athisayanathan	Controller of Examinations	
Dr. R. Geetha	Dean of Science	
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Dr. D. Prem Anand	Dean of Research & Dev. Cell	
Dr. A. Arockia Dass	Dean of Students	
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Dr. J. Remy	Dean of Service Organization	
Member from the Management		
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Teachers		
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Dr. S. Stanly John Xavier	Assistant Professor (Selection Grade) & Head, Dept. of Chemistry	
Dr. A. Natarajan	Assistant Professor & Head Dept. of Data Science	

Dr. M. Balaselvi	Assistant Professor & Coordinator Dept. of Tamil	M. Balas
Dr. T. Rita Rebakah	Associate Professor & Dean, XIBA	—
Dr. R. Princee	Associate Professor & Head, Dept. of English	R. Princee
Dr. G. Shunmuga Sundaram	Assistant Professor & Head (i/c) Dept. of Criminology & Forensic Science	G. Shunmuga
Dr. L. Joelri Michael Raj	Assistant Professor & Head (i/c) Dept. of Botany	—
Dr. J. Margaret Sangeetha	Assistant Professor, Coordinator Dept. of Computer Science	J. Margaret Sangeetha
Dr. Madona Robinston	Assistant Professor & Head, Dept. of Corporate Secretaryship	M. Robinston
Physical Director		
Dr. V. Kumar	Physical Director	—
Library		
Dr. P. J. Rosario Vasantha Kumar	Librarian	P. J. Rosario
Placement Cell		
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Dr. S. Prince Jebaraj	NSS Programme Officer Unit – 175	S. Prince Jebaraj
Dr. S.G. Rejith	Caretaker-5 (TN) BN NCC, TVL	S. G. Rejith
Dr. Y. Sunil Raj	Assistant Professor, Dept. of Data Science	Y. Sunil Raj

Dr. A. Anto Kinsley

Coordinator, Dept. of AI

Dr. B.



Date / /

INTERNAL QUALITY ASSURANCE CELL(IQAC)

ST. XAVIER'S COLLEGE(AUTONOMOUS)

PALAYAMKOTTAI

Venue: Conference Hall

Time: 11 a. m

Date: 19.02.2026

76th Meeting of the IQAC – 2025 -2026

Agenda

1. NIRF 2025 – 2026 Data Presentation
2. Presentation and discussion of Exit Poll Feedback Reports for the last three academic years.
3. Approval for renewal of Green Audit, Energy Audit, and Environmental Audit as per NAAC-RAF Metric 7.1.6.
4. Presentation and discussion of SXC-SDG Report. and Gender audit.
5. Any Other Matter with the permission of the Chair.

Members Present:

Name	Designation
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Dr. R. Azhagu Raj	Director, IQAC
Dr. J. Sahaya Mary	Asst. Director, IQAC
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Dr. S. Athisayanathan	Controller of Examinations
Dr. R. Geetha	Dean of Science
Dr. S. Aloysius Albert	Dean of Arts
Dr. D. Prem Anand	Dean of Research & UGC Affairs
Dr. A. Arockia Dass	Dean of Students
Dr. T. Shamila Joster	Dean of Women Students
Dr. C. Mahimai Arul Ignatius	Dean of Service Organizations
Dr. J. Remy	Dean of Service Organization
Member from the Management	
Rev. Fr. Dr. S. Ignacimuthu, S.J	Rector

Teachers	
Dr. F.X. Robert Bellarmine	Associate Professor & Head, Dept. of Commerce
Dr. S. Stanly John Xavier	Assistant Professor (SG) & Head, Dept. of Chemistry
Dr. A. Natarajan	Assistant Professor & Head, Dept. of Data Science
Dr. M. Balaselvi	Assistant Professor & Coordinator, Dept. of Tamil
Dr. T. Rita Rebakah	Dean, XIBA
Dr. R. Princee	Associate Professor & Head, Dept. of English
Dr. G. Shunmuga Sundaram	Assistant Professor & Head (i/c) Dept. of Criminology & Forensic Science
Dr. L. Joelri Michael Raj	Assistant Professor & (HoD i/c), Dept. of Botany
Dr. J. Margaret Sangeetha	Asst. Professor, Coordinator, Dept. of Comp. Science
Dr. Madona Robinston	Asst. Professor & Head, Dept. of Corp. Secretaryship
Physical Director	
Dr. V. Kumar	Physical Director
Library	
Dr. P. J. Rosario Vasantha Kumar	Librarian
Placement Cell	
Dr. S. Chidambaranathan	Placement Officer
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Special Invitees	
Dr. M. Johnson Gritto	Director, Unnat Bharat Abhiyan (UBA)
Dr. S. Prince Jebaraj	NSS Programme Officer Unit – 175
Dr. S.G. Rejith	Caretaker-5 (TN) BN NCC, TVL
Dr. Y. Sunil Raj	Assistant Professor, Dept. of Data Science

The 76th Internal Quality Assurance Cell (IQAC) Meeting was held on 19th February 2026 at 11.00 a.m at conference hall. The meeting commenced with a prayer, invoking God's blessings for the proceedings. Dr. R. Azhagu Raj, Director of IQAC Welcomed the members present. The minutes of the 75th IQAC Meeting were read by Dr. J. Sahaya Mary, Assistant Director of IQAC and were approved by the members.

The following agenda were discussed in detail:

1. NIRF 2025–2026 Data Presentation

Dr. R. Azhagu Raj, Director IQAC presented the compiled data prepared for the NIRF 2025–2026 submission. The report included details on academic performance, research output, outreach activities, placements, and institutional metrics.

Rev. Fr. Dr. S. Lazar, SJ. Secretary and Rev. Fr. Dr. Godwin Rufus, SJ. Principal raised a query regarding the UG placements, noting that only 96 students were reported as placed, which was comparatively lower than the previous year.

In response, Dr. R. Azhagu Raj, Director of IQAC, clarified that NIRF requires verified employer data. Only placed students with proper supporting documents—such as valid offer letters, copies of appointment orders, salary certificates, and ID cards issued by companies/industries—were included in the submission. He emphasized that submitting incorrect or unverifiable data could lead to discrepancies during verification, as NIRF authorities cross-check placement records with employers. Therefore, only authenticated placements were reported to ensure transparency and credibility.

Dr. A. Lourdusamy, Deputy Principal, emphasized that NAAC verifies the originality of data, and similarly, NIRF has now begun insisting on the same. He urged that accurate data and proper evidence be submitted to NIRF. He further stressed the need to substantiate the data with statistical analysis to ensure its originality and validity.

Rev. Father Secretary suggested that alumni who own or manage organizations may consider recruiting our students, as this could help improve our placement performance in the NIRF rankings.

2. Presentation and Discussion of Exit Poll Feedback Reports (2022–2023 to 2024–2025)

Dr. R. Azhagu Raj, Director of IQAC presented the Student Exit Poll and Feedback Analysis conducted over the last three academic years (2022–2023 to 2024–2025) for UG and PG programmes. The study assessed student satisfaction in syllabus relevance, teaching-learning effectiveness, faculty support, skill development, academic resources, and overall programme quality.

The findings for the past three years 2023–2025 indicate consistently high student satisfaction, with the majority of responses categorized as “Good” (52.74%) and “Excellent” (20.69%). Trend and statistical analyses show stability across academic years and a balanced performance between Arts and Science streams. Key strengths identified include syllabus relevance, conceptual clarity, and course depth. However, areas for improvement were noted in competitive exam preparedness, real-life application of learning, and certain library resources.

Dr. S. Stanly John Xavier, HoD of Chemistry, suggested conducting competitive examination model tests and incorporating experimental demonstrations, particularly for Chemistry students, as part of skill development initiatives.

In response, Rev. Father Secretary observed that only a small percentage (around 1%) of jobs in India are secured through competitive examinations, indicating the need to balance competitive exam preparation with employability-focused training.

Dr. F. X. Robert Bellarmine, HoD of Commerce, clarified the reasons why students are not satisfied with the core and elective papers. However, he pointed out that the statistical analysis appeared to contradict the results.

Dr. R. Azhagu Raj, Director of IQAC, responded that in the initial slides, raw data were used for statistical analysis, and later the data were converted into $\log_{10}$ values to ensure uniformity. Dr. C. Mahimai Arul Ignatius, Dean of Service Organisation, also clarified the doubts raised.

Rev. Fr. Secretary suggested that a committee be formed to study the qualitative analysis of the feedback responses.

Dr. A. Lourdusamy, Deputy Principal, recommended that all students be included in the exit poll.

Rev. Fr. Principal sought clarification on whether the students were aware of the questionnaire. Dr. R. Azhagu Raj, Director of IQAC, responded that most students were familiar with such questionnaires, as student feedback on teachers is conducted every semester. He further assured that, in the forthcoming even-semester exit poll, the questionnaire would be clearly explained to them.

3. Approval for Renewal of Green Audit, Energy Audit, and Environmental Audit (NAAC-RAF - The Revised Accreditation Framework (RAF) Metric 7.1.6)

The committee discussed the renewal of:

- Green Audit
- Energy Audit
- Environmental Audit

as mandated under NAAC-RAF The Revised Accreditation Framework Metric 7.1.6. The importance of periodic audits to ensure environmental sustainability, efficient energy usage, and eco-friendly campus initiatives was emphasized.

Rev. Fr. Principal suggested that the Father Secretary's approval is sufficient to conduct and renew the Green Audit, Energy Audit, and Environmental Audit.

The members unanimously approved conducting the audits in the month of March.

Dr. F.X. Robert Bellarmine, HoD of Commerce, mentioned that during 2023–2024, he and Fr.A Ignacy, SJ. Assistant Professor of Viscom, inspected all laboratories and computer facilities and submitted a report to the Principal.

Dr. S. Aloysius Albert, Dean of Arts recommended conducting a Safety Audit as per the norms of Government of Tamil Nadu along with the above audits. He further suggested that trees on campus should have name boards and QR codes for educational and environmental awareness purposes. He also enquired whether the QR code system proposed after the previous audit had been implemented.

Rev. Father Principal recommended that students should be made aware of the locations of various offices and other important facilities within the college campus.

In response, Dr. R. Azhagu Raj, Director of IQAC, stated that waste segregation practices are implemented through 100 separate bins, including 50 for degradable and 50 for non-degradable waste. A total of 3,661 saplings have been planted over the past three years, and lawns are maintained regularly. The QR code initiative will be reviewed for possible implementation.

The committee appreciated the ongoing eco-friendly measures and supported the inclusion of a Safety Audit.

4. Presentation and Discussion of SXC–SDG Report and Internal SDG Audit

Dr. R. Azhagu Raj, Director of IQAC presented the SDG Audit Report for the year 2024 as per the Times Higher Education manual, highlighting measurable contributions in four major Sustainable Development Goals (SDGs):

- SDG 1: No Poverty
- SDG 3: Good Health and Well-Being
- SDG 5: Gender Equality
- SDG 17: Partnerships for the Goals

The institution's strongest impact was noted in poverty reduction through scholarships, financial aid, and student support schemes benefiting over 2,000 learners. Health initiatives included medical camps, awareness programmes, and mental health activities. Gender equality was reflected through high female participation, safety policies, and support systems. Strong partnerships with NGOs, community organizations, and village adoption programmes were also highlighted.

The audit indicated a strong social impact footprint and growing sustainability culture.

Our college follows the Times Higher Education Sustainability Impact Rankings - 2024 framework for all programmes. The quantitative and qualitative data have been mapped and aligned with our institutional data accordingly.

The table below indicates the highest contribution toward Good Health and Well-being (SDG-3) (21%), followed by No Poverty (SDG-1) (19.76%) and Partnerships for the Goals (SDG-17) (16.5%), reflecting a strong focus on social and collaborative development. However, comparatively lower emphasis on Gender Equality (SDG-5) (10.92%) suggests the need for enhanced initiatives and awareness to achieve a more balanced contribution across all SDGs.

SDG	No. of Responses	Responses Value	Percentage (%)
SDG: 1 No Poverty	10	76	19.76
SDG: 3 Good health and well-being	9	81	21
SDG: 5 Gender Equality	10	42	10.92
SDG: 17 Partnerships for the Goals	8	75	16.5
Total			68.10

Rev. Father Secretary sought clarification regarding the Smoke-Free Policy under the SDG framework, asking whether it referred specifically to a tobacco-free campus or to broader

carbon emission concerns. It was clarified that, if it pertains to carbon emission concerns, waste should not be burned within the campus.

Dr.C. Mahimai Arul Ignatius, Dean of Service Organisation, stated that Consumer forum programmes conducted could also be included in the SDG audit.

Dr. A. Lourdusamy, Deputy Principal, responded that service organizations should provide quantitative data, including the number of beneficiaries, for inclusion in the audit. IQAC will send a separate data template, which should be completed and returned to the IQAC office for inclusion in the audit.

Dr. J. Remy, Dean of Service Organisation, asked why SDG Goal 4 (Quality Education) was not included, noting that its logo is featured in academic programmes such as seminars, conferences, and workshops.

In response, Dr. R. Azhagu Raj, Director of IQAC explained that the parameters and documentation requirements for SDG Goal 4 were more complex; hence it was not included in the current audit cycle.

Dr. S. Aloysius Albert, Dean of Arts, suggested that if the institution is aiming for global rankings, additional SDG goals should also be considered in future audits.

Rev. Father Secretary enquired about the selection of external members for the SDG audit. Dr. R. Azhagu Raj responded that institutions that have participated in global ranking processes are chosen as external audit members to ensure expertise and credibility.

Rev. Fr. Secretary also suggested identifying the limitations and critical points in the qualitative analysis. He noted that the current SDG score is approximately 68.10 out of 100 and further stated that achieving a score of 75 out of 100 would be good for the institution.

Dr. Lourdusamy, Deputy Principal, stated that, under the new NAAC manual, if external agencies seek information about our college, the SDG audit would serve as a valuable supporting document.

The committee appreciated the efforts toward inclusive and sustainable institutional practices and recommended expanding SDG coverage in future cycles.

5. Gender Audit

Dr. R. Azhagu Raj, Director of IQAC, presented the Gender Audit Report for the year 2024–2025. The report covered women's representation in Teaching and Learning, Research activities, UG/PG/Research Scholars data, examination results, placement and higher studies data, various committees and the details of teaching and non-teaching staff. All data highlighted and presented the representation of women across these areas.

Rev. Father Principal pointed out that Government/Non-Government/JES scholarships received by girl students were not included and recommended adding this data for a more comprehensive analysis.

Dr.S. Aloysius Albert, Dean of Arts asked whether a comparative analysis had been conducted between the previous year's audit and the current year to assess improvement.

Dr. R. Geetha suggested that students and staff who have received awards should also be included in the report.

The committee suggested incorporating comparative year-wise data and additional scholarship statistics in the forthcoming report for better benchmarking and continuous improvement.

The meeting concluded with a vote of thanks proposed by the Principal, the Chairman of IQAC. He appreciated the efforts of the Director of IQAC and the entire team for their systematic presentations and documentation.

The meeting ended at 12.55 p.m.

Action Taken Report

S.No.	Plan of Action	Achievement
1	The Management and Members suggested conducting the Green, Energy, and Environmental Audit in the month of March..	The External Green, Energy, and Environmental Audit was conducted on 30.03.2026 by Nature Science Foundation, Coimbatore. It has been renewed and is valid from 30.03.2026 -29.3.2028.

2	Feedback on teachers was scheduled to be conducted in the month of March 2026. .	Feedback on teachers was successfully carried out from 23.03.2026 to 13.04.2026.
3	Member suggested to Conduct comparative analysis of previous and current audit data to assess improvements and identify gaps.	A comparative study of the previous (2023 – 2024) and current year (2024 -2025) data was conducted as part of the external gender audit on 12.03.2026
4	Rev.Fr. Principal suggested to include data on Government, Non-Government, and JES scholarships received by girl students in the external gender audit for comprehensive analysis.	Scholarship data received by girl students has been incorporated into the external gender audit on 12.03.2026.
5	Member suggested to include details of awards received by students and staff in the external gender audit report.	Data on awards received by students has been incorporated into the external gender audit on 12.03.2026.



DIRECTOR

Director
Internal Quality Assurance Cell (IQAC)
St. Xavier's College (Autonomous)
Palayamkottai - 627 002.


PRINCIPAL
PRINCIPAL
St. XAVIER'S COLLEGE
(Autonomous)
PALAYAMKOTTAI



ST. XAVIER'S COLLEGE (AUTONOMOUS)
PALAYAMKOTTAI - 627 002

(Recognized as "College with Potential for Excellence" by UGC & Accredited by NAAC at A++ Grade with a CGPA of 3.66 out of 4)



76th IQAC Meeting (2025-2026)

Venue : Conference Hall, SXC, Palayamkottai

Date: 19.02.2026

Name	Designation	Signature
Rev. Fr. Dr. Godwin Rufus, S.J	Principal & Chairman	
Dr. R. Azhagu Raj	Director, IQAC	
Dr. J. Sahaya Mary	Asst. Director, IQAC	
Administrators:		
Rev. Fr. Dr. S. Lazar, S.J.	Secretary	
Dr. A. Lourdusamy	Deputy Principal	
Dr. S. Athisayanathan	Controller of Examinations	
Dr. R. Geetha	Dean of Science	
Dr. S. Aloysius Albert	Dean of Arts	
Dr. D. Prem Anand	Dean of Research & Dev. Cell	
Dr. A. Arockia Dass	Dean of Students	
Dr. T. Shamila Joster	Dean of Women Students	
Dr. C. Mahimai Arul Ignatius	Dean of Service Organizations	
Dr. J. Remy	Dean of Service Organization	
Member from the Management		
Rev. Fr. Dr. S. Ignacimuthu, S.J	Rector	—
Teachers		
Dr. F.X. Robert Bellarmine	Associate Professor & Head, Dept. of Commerce	
Dr. S. Stanly John Xavier	Assistant Professor (Selection Grade) & Head, Dept. of Chemistry	
Dr. A. Natarajan	Assistant Professor & Head Dept. of Data Science	

Dr. M. Balaselvi	Assistant Professor & Coordinator Dept. of Tamil	M. Balaselvi
Dr. T. Rita Rebakah	Associate Professor & Dean, XIBA	
Dr. R. Princee	Associate Professor & Head, Dept. of English	R. Princee
Dr. G. Shunmuga Sundaram	Assistant Professor & Head (i/c) Dept. of Criminology & Forensic Science	—
Dr. L. Joelri Michael Raj	Assistant Professor & Head (i/c) Dept. of Botany	—
Dr. J. Margaret Sangeetha	Assistant Professor, Coordinator Dept. of Computer Science	J. Margaret Sangeetha
Dr. Madona Robinson	Assistant Professor & Head, Dept. of Corporate Secretaryship	Madona
Physical Director		
Dr. V. Kumar	Physical Director	V. Kumar
Library		
Dr. P. J. Rosario Vasantha Kumar	Librarian	P. J. Rosario Vasantha Kumar
Placement Cell		
Dr. S. Chidambaranathan	Placement Officer	S. Chidambaranathan
Administrative Staff		
Mr. A. Ignatius Maria Savari	Office Superintendent	—
Special Invitees		
Dr. M. Johnson Gritto	Director, Unnat Bharat Abhiyan (UBA)	M. Johnson Gritto
Dr. S. Prince Jebaraj	NSS Programme Officer Unit – 175	—
Dr. S.G. Rejith	Caretaker-5 (TN) BN NCC, TVL	—
Dr. Y. Sunil Raj	Assistant Professor, Dept. of Data Science	Y. Sunil Raj

Dr. S. ATHISAYARAJ

Asst. Professor and Head (i/c)
Dept. of Physical Education

S. Athisayaraj